

**Permit Reference (contractor log book to be signed prior to work authorisation) – OPS 012**

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|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------|---------------|---------------------------------------|----------------------------------------------|--------------------------------------------|--------------------|-----------------------------------|----------------------|-----------------|---------------------------|----------------------|-------|
| Permit Title                                                                                                                                     |                                 |                        |               |                                       | Planned work                                 |                                            |                    | Unplanned Work                    |                      | Site Meetings   |                           |                      |       |
|                                                                                                                                                  |                                 |                        |               |                                       | Contractors                                  |                                            | M & E              | All                               |                      | Contractor      |                           |                      |       |
|                                                                                                                                                  |                                 |                        |               |                                       | Access Permit No.                            | Order No.                                  | Job Card No.       | Help Desk No.                     |                      | PR No.          |                           |                      |       |
|                                                                                                                                                  |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Job Location                                                                                                                                     |                                 |                        |               |                                       | Description of Work to be Done               |                                            |                    |                                   |                      |                 |                           |                      |       |
| Airfield                                                                                                                                         | Terminal                        | Landside               | Offsite       | Other                                 |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
|                                                                                                                                                  |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
|                                                                                                                                                  |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Business Risk                                                                                                                                    |                                 |                        |               | Safety, Health and Environmental Risk |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Disruption to Airport Operations                                                                                                                 | Disruption to Tenant Operations | Customer Inconvenience | Other         | Hot Work                              | Elevated Areas - Scaffold                    | Excavation                                 | Hazardous Material | Hazardous Location                | Environmental Impact | Noise Zone      | Electrical Machinery (HT) | Mechanical Machinery | Other |
|                                                                                                                                                  |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| (Additional note on risks and hazards) All precautionary measures and safety compliance to be adhered to. All painting work to be done at night. |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Precautions Required                                                                                                                             |                                 |                        |               |                                       | Personal Protective Equipment Required (PPE) |                                            |                    |                                   |                      |                 |                           |                      |       |
| Electrical Isolation                                                                                                                             | Mechanical Isolation            | Physical Barricades    | Warning Signs | Other                                 | Eye Protection                               | Hearing Protection                         | Hand Protection    | Safety Shoes                      | Hard Hat             | Safety Harness  | Breathing Apparatus       | Welding PPE          | Other |
| All contractors are carrying the necessary working permit required to do the Contractor in possession of necessary material data sheets.         |                                 |                        |               |                                       |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Authorizing Signatures                                                                                                                           |                                 |                        |               | Acceptance (PTW and Conditions)       |                                              |                                            |                    | Period of Validity                |                      |                 |                           |                      |       |
| H.O.D: (Responsible for Work)                                                                                                                    |                                 |                        | H.O.D: Safety | Contractor                            |                                              |                                            | Date of Issue      |                                   | Date of Expiry       |                 | Days                      |                      |       |
| Extension of PTW (Signature)                                                                                                                     |                                 |                        |               | Handover of Completed Work to ACSA    |                                              |                                            |                    |                                   |                      |                 |                           |                      |       |
| Date Signed                                                                                                                                      |                                 | New Expiry date        |               | Work Completed to Specification       |                                              | Lock out revoked. System Ready for Service |                    | Area Restored to a Safe Condition |                      | PRA Form Signed |                           |                      |       |
| H.O.D: (for work)<br>H.O.D: Safety<br>Contractor                                                                                                 |                                 |                        |               | H.O.D: (responsible for Work)         |                                              |                                            |                    | Completion Date:                  |                      |                 |                           |                      |       |

**UNCONTROLLED COPY WHEN PRINTED**